



寶翠園
THE BELCHER'S

The Management Office of The Belcher's
Management Office, Tower 1, Podium,
The Belcher's, 89 Pok Fu Lam Road, Hong Kong.
Tel: (852) 2542 7238 Fax: (852) 2542 7188

檔案編號
日期

:BEL/MO/2021/04/017N
:2021年4月9日

致：寶翠園各業主

召開寶翠園業主周年大會事宜

現根據《寶翠園大廈公契》，發出有關業主會議通知，詳情如下：

- 日期：二零二一年四月二十三日（星期五）
時間：晚上八時正（晚上七時正開始登記入場）
地點：寶翠園寶翠會 L9 多用途運動場
議程：
1. 通過 2020 年寶翠園業主周年大會會議記錄
 2. 管理處工作報告
 3. 議決通過揀選 2021-2023 年度清潔服務合約承辦商
 4. 議決通過揀選 2021-2023 年度保安服務合約承辦商
 5. 議決通過揀選 2021-2023 年度園藝保養合約承辦商
 6. 議決及通過第十屆寶翠園業主委員會住宅部份委員選舉模式
 7. 選舉第十屆寶翠園業主委員會住宅部份之委員
 8. 選舉第十屆寶翠園業主委員會私人停車區域之委員

備註：

1. 議程 3-5 及 7-8 之相關資料，將張貼於 L10 會所接待處旁佈告板以供各業主省覽。
同時亦會另行以小冊子形式派入業戶信箱。
2. 因應最近 599G 章《預防及控制疾病(禁止羣組聚集)規例》，會場將實施間隔安排以作防疫措施。
3. 任何業主如未繳付逾期管理費，將不可親自或派遣代表參加是次業主大會會議或在會上投票。
4. 業主請於出席時帶備身份證（用作核對業戶身份）。
5. 業主如無暇出席是次大會或倘以公司或法人團體登記之業主欲授權代表出席大會，必須簽署隨函附呈之授權書[附件一]委託一名 18 歲以上的代表出席，填妥之授權書必須於大會召開前 24 小時（即不遲於二零二一年四月二十二日晚上八時前）交回各座大堂收集箱。為確保是次大會依法進行及防止流弊，是次業主大會必須使用隨函附呈之授權書 [附件一]，否則授權書將視作無效。
6. 如因八號風球（或以上）或黑色暴雨警告訊號懸掛而未能召開業主周年大會，大會將自動順延。我們會再發出開會通知以確實順延的開會日期。
7. 由於疫情關係，所有與會者需：
1. 於進入會場前，量度體溫 2. 填寫健康申報表及 3. 必須於整個會議過程中戴上口罩。管理處將盡力加強防疫工作，惟不可能確保場地內沒有有病毒，參加會議者需自行評估相關風險。如體溫於量度發現高於 37.4 度，有關人士將被拒絕進場。
8. 譯本以中文為準。

敬請各位業主依時出席會議。如有任何查詢，請致電 2542 7238 與管理處職員聯絡。

寶翠園業主委員會
信德物業管理有限公司 代行





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Our Ref : BEL/MO/2021/04/017N
Date : 9 April 2021

To : All Owners of The Belcher's

Notice of Annual General Meeting of The Belcher's

Notice is hereby given pursuant to The Deed of Mutual Covenant of The Belcher's, please be informed that a meeting of owners will be held and details are as follows: -

Date : 23 April 2021 (Friday)
Time : 8:00 p.m. (Registration starts at 7:00 p.m.)
Venue : Multi-purpose Hall, L9 The Belcher's Club, The Belcher's, 89 Pok Fu Lam Road, Hong Kong

Agenda :

1. To approve the minutes of Annual General Meeting 2020 of The Belcher's
2. Management Report of Management Office
3. To resolve and appoint 2021-2023 Cleaning Service Contractor
4. To resolve and appoint 2021-2023 Security Service Contractor
5. To resolve and appoint 2021-2023 Landscape Maintenance Contractor
6. To resolve and confirm the mode of election for the members of Residential Accommodation of the 10th Owners' Committee of The Belcher's
7. To elect the members of Residential Accommodation of the 10th Owners' Committee of The Belcher's
8. To elect the member of Private Car Parking Areas of the 10th Owners' Committee of The Belcher's

Remarks:

1. **Relative information regarding Agenda 3-5 and 7-8 would be posted on the bulletin board nearby the reception counter at L10 Clubhouse. Also, booklets for relative information will be dispatched to the residents' mailboxes accordingly.**
2. **We refer to the latest Cap. 599G Prevention and Control of Disease (Prohibition on Group Gathering) Regulation, compartment would be applied on meeting venue as anti-epidemic measure.**
3. Any owner who has failed to settle the outstanding management fee shall not be allowed to be present in person or by proxy or vote at the meeting.
4. Please bring along with your Identity Card (for the purpose of owner identification).
5. If the registered owner cannot attend the meeting and wish to appoint another person to attend and in case the registered owner is a limited company or legal entity, he **must** execute the attached Proxy Form [Appendix 1] to appoint the proxy who aged above 18 to attend on his behalf. The proxy should be lodged with the collection box at tower lobbies for record not less than 24 hours (i.e. not later than **8:00 p.m. on 22 April 2021**) before the meeting. **In order to ensure the meeting under the law and also prevent malpractice, the attached Proxy Form [Appendix I] should be used. Otherwise, the appointment of a proxy will not be regarded as a valid one.**
6. If the meeting cannot be convened due to the hoist of typhoon signal No. 8 (or above) or Black Rainstorm warning signal, it will be automatically deferred. We will issue notice again to confirm the new date of meeting.
7. To minimize the risk from infection of COVID-19, the attendees of the meeting before accessing the venue should:
 - a. Complete the body temperature measurement;
 - b. Fill out the "Health Declaration" Form;
 - c. Wear surgical mask throughout the meeting.Management Office will try the best endeavor to conduct the epidemic prevention measures. Nevertheless, we do not guarantee a virus-free environment during the meeting in view of the severity of the local COVID-19 epidemic situation. We would refuse the person with body temperature over 37.4°C to access the venue.
8. The Chinese version of the agenda is prevailed.

All owners are cordially invited to attend the meeting. Should you have any queries to the above, please feel free to contact our Management Office on 2542 7238.

Shun Tak Property Management Limited
For the Owners' Committee of The Belcher's

