



寶翠園
THE BELCHER'S

The Management Office of The Belcher's
Management Office, Tower 1, Podium,
The Belcher's, 89 Pok Fu Lam Road, Hong Kong.
Tel: (852) 2542 7238 Fax: (852) 2542 7188

檔案編號 : BEL/MO/2020/01/048N

日期 : 二零二零年二月五日

致 : 寶翠園各業戶

召開寶翠園特別業主大會事宜

現根據寶翠園《大廈公契》，寶翠園將於下列日期召開特別業主大會，詳情如下：

日期： 2020 年二月十九日(星期三)

時間： 晚上八時正

地點： 寶翠園寶翠會 L9 多用途運動場 [位於香港薄扶林道 89 號寶翠園]

- 議程： 1 議決及揀選寶翠園 2020-2022 年度保安服務合約事宜；
2 議決及揀選寶翠園 2020-2022 年度清潔服務合約事宜。

備註：

1. 有關上述議程之資料，將於特別業主大會前張貼於會議地點以供各業主省覽（如適用）；
2. 各業主敬請於出席時帶備身份證（用作核對業戶身份）；
3. 各業主如無暇出席是次大會或倘以公司或法人團體登記之業主欲授權代表出席是次大會，敬請必須簽署隨函附呈之授權書[附件一]，以委託一名 18 歲或以上的代表出席，填妥之授權書必須於大會召開前 24 小時（即不遲於二零二零年二月十八日晚上八時前） 交回各座大堂收集箱或交回寶翠園管理處收集箱；
4. 是次特別業主大會只接受隨函附呈之授權書，早於是次特別業主大會簽署的授權書一概不接受。
5. 如因八號風球（或以上）或黑色暴雨警告訊號懸掛而未能召開特別業主大會，是次大會將自動順延。管理處將會再發出開會通知，以確實順延的開會日期；
6. 任何業主如未繳付逾期管理費，將不可親自或派遣代表參加是次特別業主大會會議或在會上投票。

敬請各位業主撥冗出席是次會議。如有任何查詢，請致電 2542 7238 與管理處職員聯絡。

信德物業管理有限公司





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Our Ref : BEL/MO/2020/01/048N
Date : 5th February 2020

To : All Owners of The Belcher's

Notice of Extra-ordinary General Meeting (EGM) of The Belcher's

Notice is hereby given pursuant to the Deed of Mutual Covenant of The Belcher's that an Extra-ordinary meeting of owners of the above-mentioned estate will be held and details are as follows: -

Date : 19 February 2020 (Wednesday)
Time : 8:00 p.m.
Venue : Multi-purpose Hall, L9 The Belcher's Club, The Belcher's, 89 Pokfulam Road, Hong Kong

Agenda : 1. To resolve and vote for The Belcher's 2020-2022 security service;
2. To resolve and vote for The Belcher's 2020-2022 cleaning service.

Remarks:

1. All information regarding the above agenda would be posted at the venue of meeting for owners' information before the Extra-ordinary General Meeting (if applicable).
2. May all attending owners please bring along with Identity Card (for identification purpose).
3. If the registered owner cannot attend the meeting and wishes to appoint another person to attend and in case the registered owner is a limited company or legal entity, he must execute the attached proxy form [Appendix 1] to appoint the proxy who is aged 18 or above to attend on his behalf. The proxy should be lodged into the collection boxes at towers' lobbies or delivered to the collection box at the Management Office at The Belcher's by hand for record **not less than 24 hours (i.e. not later than 8:00 p.m. at 18 February 2019)** before the meeting.
4. Only the attached Instrument of Proxy will be accepted for the forthcoming Extra-ordinary General Meeting. Any previous Instrument of Proxy signed before the forthcoming Extra-ordinary General Meeting will not be accepted.
5. If the meeting cannot be convened due to the hoist of typhoon signal No. 8 (or above) or Black Rainstorm, it will be automatically deferred. The Management Office will issue notice again to confirm the new date of meeting.
6. Any owner who has failed to pay management fee shall not be allowed to be present in person or by proxy or vote at the meeting.

All owners are cordially invited to attend the meeting. Should you have any queries to the above, please feel free to contact our management office on 2542 7238.

Shun Tak Property Management Limited

