



寶翠園
THE BELCHER'S

The Management Office of The Belcher's
Management Office, Tower 1, Podium,
The Belcher's, 89 Pok Fu Lam Road, Hong Kong.
Tel: (852) 2542 7238 Fax: (852) 2542 7188

Our Ref: BEL/MO/2019/08/007N
Date: 14^h Aug 2019

To : All Owners' Committee Member of The Belcher's

Notice of the 2nd Meeting of the 9th Owners' Committee of The Belcher's

Notice is hereby given that the 2nd Meeting of the 9th Owners' Committee will be held. Details for the meeting are as follows:

Date: 21st August 2019 (Wednesday)
Time: 8:00 p.m.
Venue: Level 10, Function Room, The Belcher's Club

Agenda:

1. To report progress of tendering processes, preliminary findings & recommendations for Cleaning and Security Contracts
2. To discuss and resolve the follow up of the cleaning contract and relevant matters
3. To discuss and resolve the follow up of the security contract and relevant matters
4. To report all feasible repair options and budgets for Outdoor False Ceiling Replacement by Management Office
5. To report the requirements and limitations of using Smart Tender Services for major repairs and maintenance works at Belcher's by Management Office
6. To discuss and resolve the Extraordinary General Meeting date, agenda and related arrangement
7. To review the 11th Meeting Minutes of the 8th of Owners' Committee
8. To confirm the 1st Meeting Minutes of the 9th of Owners' Committee
9. To discuss and follow up on the 2019 Annual General Meeting and relevant matters
10. To discuss and resolve "The Rules of Procedures of Owners' Committee Meeting"
11. To discuss and resolve the "Code of Conduct" for Owners Committee and "Declaration of Conflict of Interest" by Owners Committee Members under the government's guidelines
12. To review major repair works and updated status provided by Management Office
13. To review the replacement schedule and repairing work of the air-con systems and the improvement works for the problem of water seepage from lobby ceiling at residential towers
14. To review and resolve the budget approval procedures by Owners Committee for the procurement of supplies goods and services
15. To discuss the date of next meeting
16. Any other business

All owners are cordially invited to sit-in the meeting. However, as seats are limited to 20 only and therefore will be allocated on a first-come-first-served basis.

The Management Office of The Belcher's
For the 9th Owners' Committee of The Belcher's





寶翠園
THE BELCHER'S

The Management Office of The Belcher's
Management Office, Tower 1, Podium,
The Belcher's, 89 Pok Fu Lam Road, Hong Kong.
Tel: (852) 2542 7238 Fax: (852) 2542 7188

檔案編號 : BEL/MO/2019/08/007N
日期 : 2019年8月14日

寶翠園第9屆業主委員會第2次會議議程

致 : 寶翠園業主委員會各委員

茲通知各委員,現根據寶翠園大廈公契,謹定於下列時間召開寶翠園第9屆委員會第2次會議,詳情如下:

日期: 2019年8月21日(星期三)

時間: 晚上八時正

地點: 寶翠會十樓會議室

會議議程:

1. 滙報清潔及保安合約招標進度,初步結果及建議;
2. 討論及議決跟進大廈清潔合約及相關安排事宜;
3. 討論及議決跟進大廈保安合約及相關安排事宜;
4. 管理處滙報戶外假天花更換/維修方案及預算;
5. 管理處滙報主要維修/工程「招標妥」項目之要求及限制;
6. 討論及議決特別業主大會日期、議程及相關安排事宜;
7. 閱覽第8屆第11次業委會會議紀錄;
8. 通過第9屆第1次業委會會議紀錄;
9. 討論及跟進2019年業主周年大會相關事項;
10. 討論及議決修訂業主委員會會議常規;
11. 討論及議決按政府指引訂立業主委員會「紀律守則」及「利益衝突申報聲明」;
12. 管理處報告大型維修工程的清單及進度;
13. 跟進各座大堂冷氣更換及維修進度,冷氣喉管漏水跟進措施;
14. 討論及議決檢討業委會就管理處日常採購預算審批程序及優化措施;
15. 商討下次會議日期;
16. 其他事項。

歡迎寶翠園業主列席會議。但基於場地所限只可提供20個座位,因此只可以先到先得原則分配予各與會業主。

寶翠園第九屆業主委員會
寶翠園管理處代行

