



寶翠園
THE BELCHER'S

The Management Office of The Belcher's
Management Office, Tower 1, Podium,
The Belcher's, 89 Pok Fu Lam Road, Hong Kong.
Tel: (852) 2542 7238 Fax: (852) 2542 7188

Our Ref: BEL/MO/2019/06/098N
Date: 28th June 2019

To : All Owners' Committee Member of The Belcher's

Notice of the 1st Meeting of the 9th Owners' Committee of The Belcher's

Notice is hereby given that the 1st Meeting of the 9th Owners' Committee will be held. Details for the meeting are as follows:

Date: 5th July 2019 (Friday)
Time: 8:00 p.m.
Venue: Level 10, Function Room, The Belcher's Club

Agenda:

1. The election of Chairman of the 9th of Owners' Committee of The Belcher's;
2. To review the 11th Meeting Minutes of the 8th of Owners' Committee;
3. To discuss and follow up the 2019 Annual General Meeting and relevant matters;
4. To discuss and resolve the constitution of the Owners' Committee;
5. To discuss and resolve "Discipline Rules and Regulations" and "Declaration of Conflict of Interest" referring to the guideline of the government related to Owners' Committee;
6. To discuss and resolve to restructure of the sub-committees under Owners' Committee;
7. To discuss and resolve the operation mode of sub-committees;
8. To discuss and resolve the appointment of sub-committees convener;
9. To discuss and resolve the follow up of the cleaning contract and relevant matters;
10. To discuss and resolve the follow up of the security contract and relevant matters;
11. To report major repair works and updated status by Management Office;
12. To report the updated status of repair and replacement the tower lobby air-conditioner and water seepage of air-conditioner piping;
13. To discuss and resolve the modernisation of the Owners' Committee for approval of procurement procedure;
14. To discuss the date of next meeting;
15. Any other business.

All owners are cordially invited to sit-in the meeting. However, as seats are limited to 20 only and therefore will be allocated on a first-come-first-served basis.



Shun Tak Property Management Limited



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檔案編號： BEL/MO/2019/06/098N

日期： 2019年6月28日

寶翠園第9屆業主委員會第1次會議議程

致： 寶翠園業主委員會各委員

茲通知各委員，現根據寶翠園大廈公契，謹定於下列時間召開寶翠園第9屆委員會第1次會議，詳情如下：

日期： 2019年7月5日(星期五)

時間： 晚上八時正

地點： 寶翠會十樓會議室

會議議程：

1. 選舉第9屆業主委員會主席；
2. 閱覽第8屆第11次業委會會議紀錄；
3. 討論及跟進2019年業主週年大會相關事項；
4. 討論及議決修訂業主委員會會議常規；
5. 討論及議決按政府指引訂立業主委員會「紀律守則」及「利益衝突申報聲明」；
6. 討論及議決重組業主委員會旗下工作小組；
7. 討論及議決制定工作小組運作規範；
8. 討論及議決委任各工作小組召集人；
9. 討論及議決跟進大廈清潔合約及相關安排事宜；
10. 討論及議決跟進大廈保安合約及相關安排事宜；
11. 管理處報告大型維修工程的清單及進度；
12. 跟進各座大堂冷氣更換及維修進度，冷氣喉管漏水跟進措施；
13. 討論及議決檢討業委會就管理處日常採購預算審批程序及優化措施；
14. 商討下次會議日期；
15. 其他事項。

歡迎寶翠園業主列席會議。但基於場地所限只可提供20個座位，因此只可以先到先得原則分配予各與會業主。



信德物業管理有限公司